

1 AN ORDINANCE prescribing responsibility for
2 approval of development and implementation of
3 major Electronic Data Processing Systems for
4 King County.

5 WHEREAS, the King County Council is responsible to appropriate
6 funds of the County and,

7 WHEREAS, development and operations of major County Electronic
8 Data Processing Systems significantly affect the allocation of County
9 funds,

10 WHEREAS, the system development effort can impact County programs
11 and certain decisions are required to maintain schedules,

12 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

13 SECTION 1. There is created a Data Processing Policy Review
14 Committee consisting of one member from each of the following: County
15 Council, County Executive, major department heads to be appointed by
16 the Executive, Prosecuting Attorney, Assessor, a judicial representative
17 appointed by the Presiding Judge of the Superior Court, and ex officio
18 members from the Office of Systems Services and Office of County Auditor.
19 The Manager of Office of Systems Services shall be Executive Secretary
20 to the Committee.

21 SECTION 2. The Data Processing Policy Review Committee shall be
22 responsible to:

23 (a) Review short and long range plans for application and equipment.

24 (b) Promote standardization of systems efforts throughout the
25 County.

26 (c) Review all new systems development for complete justification
27 based on cost and need.

28 (d) Establish priorities for system development.

29 (e) Review allocation of hardware and software between users.

30 (f) Recommend budgetary changes to Council when revised
31 appropriations are required.

32 (g) Insure compatibility between systems to avoid overlapping
33 and inflexible systems.

(h) Develop procedures to assure adequate user involvement.
 (i) Assure adequate internal controls and audit trails exist.
 (j) Advise on general matters pertaining to data processing applications.

(k) This Committee will not review requests for services costing less than \$1,000.00 in total.

(l) The Committee is directed to establish administrative procedures for documentation of every major County electronic data processing system that meets the requirements for the general public, the using department(s) and state and county auditor(s); the documentation to be maintained and kept current by the Manager of Office of Systems Services (or his delegate) in a library area conveniently located for public use and other interested parties; a current copy of administrative procedures relating to this motion shall be sent to members of the County Council, County Auditor and the library area.

SECTION 3. The Data Processing Policy Review Committee shall adopt administrative procedures to handle data processing requirements and shall make available copies to the County Council.

SECTION 4. The Data Processing Policy Review Committee shall recommend the initiation of proposed EDP projects or operational programs to the County Executive except when the Council representative determines that such action should be referred to the Council. The Council member has the right to defer action on a proposal until the County Council approves the policy regarding the proposed system.

SECTION 5. Presentations of major systems development shall be made at least biannually before the Council.

INTRODUCED AND READ for the first time this 18th day of

December, 1972.

PASSED this 26th day of December, 1972.

KING COUNTY COUNCIL
 KING COUNTY, WASHINGTON

Robert J. Brown
 Chairman

ATTEST:

Lee Kraft
 Administrator-Clerk
 King County Council

APPROVED this 29th day of December, 1972.

[Signature]
 King County Executive